



# Brighton Ballet Theater

SCHOOL OF RUSSIAN BALLET

Account # \_\_\_\_\_  
 Kingsborough Community College  
 2001 Oriental Blvd, Building: T7, 2nd floor, Room 7211  
 Phone: (718) 769-9161  
[www.brightonballet.org](http://www.brightonballet.org)

## REGISTRATION APPLICATION

ALL FIELDS MUST BE COMPLETED

### STUDENT'S NAME

Last Name \_\_\_\_\_ MI \_\_\_\_\_ First Name \_\_\_\_\_

Address Number & Street \_\_\_\_\_ Apt. # \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_-\_\_\_\_

Cell. Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_ E-mail \_\_\_\_\_

Date of Birth (Month/Day/Year) \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_ Sex ☐ M ☐ F

Previous Training \_\_\_\_\_

Have you ever been registered with BBT? ☐ Yes ☐ No Public School Grade \_\_\_\_\_

### MOTHER'S NAME

Last Name \_\_\_\_\_ MI \_\_\_\_\_ First Name \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_

### FATHER'S NAME

Last Name \_\_\_\_\_ MI \_\_\_\_\_ First Name \_\_\_\_\_

Occupation \_\_\_\_\_ Work Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_

How did you find out about our school? ☐ TV ☐ Radio ☐ Newspaper ☐ Friend ☐ Internet ☐ Yellow Pages Others \_\_\_\_\_

I hereby enroll my child (self) in Brighton Ballet Theater and agree to pay the full tuition and fees. I hereby agree that I will not hold Brighton Ballet Theater Co., Inc. or any member of the faculty or employees liable for injuries sustained or illness of any kind contracted by my child (or me) while a student of Brighton Ballet Theater.

Please sign this Application   X   \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Signature (Parent's if child is under 18 years old)

### FOR OFFICE USE ONLY

Registration Fee: _____	Term: _____	Schedule: _____
Tuition Fee: _____	Division: <input type="checkbox"/> Child <input type="checkbox"/> Adv <input type="checkbox"/> Open <input type="checkbox"/> Prof	_____
Total: _____	Start Date: _____	_____
Paid: _____	Dance Grade: _____	_____
Due: _____	_____	_____

Notes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



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## POLICY STATEMENT

### REGISTRATION INFORMATION

All students entering our school must go through an audition in order to be placed in a class of their appropriate level. Every year students are required to deposit a registration fee of \$25. Late registration is \$30. All registration and tuition fees must be paid in full. A complete registration form with a non-refundable registration fee must be returned to the school office. Registration forms are available at the school office. A KCC/BBT ID is included in the registration fee. All students may purchase a parking permit at the time that they register for the current semester. They must present a valid BBT/KCC ID at the time of purchase.

### DRESS REQUIREMENTS

There are specific dress requirements for students at the Brighton Ballet Theatre/School of Russian Ballet. All students are required to wear appropriate attire to every class and will not be allowed to participate in class if the dress code is repeatedly violated. All students must have a clean uniform. Uniform may be purchased as a package with registration at the School's Office.

### TUITION POLICIES

Students who are registered may take one class having a Single Class Ticket, or series of classes carrying a class card on a 4-week basis. Payments are due by the first class of each term. There will be a 10% late payment charge if the tuition is not paid within first week of the term. If a payment is not received within two weeks the student will not be admitted to the class until the payment is made in full. There is a \$25 charge for each returned check.

Refunds will be given according to the following:

- ▶ Registration fees are not refundable under any circumstances.
- ▶ Full tuition is refundable PRIOR to the first class. Once classes have begun, full tuition is NOT REFUNDABLE.
- ▶ Full refunds (minus non-refundable registration fee) will be made to any registrant who submits a request, in writing, to the School's Office before the first lesson of the Session.

NO REFUNDS WILL BE MADE ONCE A SESSION HAS BEGUN.

- ▶ All tuition fees are based on per lesson (NOT per hour) charges. School administration will change the length of the lessons depending on the level of instruction and number of students in the studio.
- ▶ Students are eligible for selected class refunds only if they must withdraw from classes due to prolonged illness (for more than one month), or severe injury, verified by a doctor's certificate.
- ▶ Students who miss classes before the end of the term are still obligated for the full 4-WEEK SESSION's fees

\* PLEASE NOTE THAT ALL CLASSES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

### ATTENDANCE

Consistent attendance is critical to consistent progress. Students or student's family must report all absences to the School prior to class time. Lessons missed due to the teacher's absence will be made up later. **There are only 3 make-up classes (per 4-week session).** There is a \$3 reschedule fee or \$1 (per missed class) "make-up class" application fee. In the event of severe weather and public schools are closed, dance classes are excused for the day. There is NO REFUND.

### SCHOLARSHIPS

A limited number of full and partial scholarships are available, and awarded on the basis of financial need, class performance and potential for a professional career. Scholarships are granted for no longer than one academic year. Scholarship applications are available from the school office and must be completed and returned (with a copy of your income tax) by the posted deadline for the school year or the summer program to be evaluated and considered by the Scholarship Committee. All applications and financial information are kept confidential.

### RULES AND REGULATIONS

- ▶ Every student in the School is expected to behave in a disciplined and responsible manner, and to conform to the School's rules and regulations. BBT reserves the right to suspend/dismiss any student whose conduct or attendance are found to be unsatisfactory.
- ▶ **Students should have the BBT/KCC ID with them at all times. This card must be presented at security desk for admission to the campus.**
- ▶ Parents are allowed to attend some classes only by the School's permission, or during the open classes.
- ▶ School Administration has a right to choose students for specialized programs, concerts, performances and competitions.
- ▶ BBT holds the right to change a student's class if the teacher feels the class is not suitable for the student.
- ▶ **Since BBT is a non-for profit organization, during the Special Projects (i.e. Annual concert, The Nutcracker Season) participating students are required to pay a participation fee, which will cover costume rental, stage & transportation expenses, rehearsals, and music.**
- ▶ Costumes may be purchased by selected classes at BBT.
- ▶ BBT faculty is not liable for injuries sustained or illness of any kind contracted by the students.
- ▶ BBT is not responsible for lost or stolen property/belongings.
- ▶ If your child has a medical problem, you should notify the teacher and the administration. The parent will need to provide us with a letter from a physician stating that the child is capable of participating in dance activities.
- ▶ All children under the age of twelve years old must be picked up by a parent/guardian who will be waiting for the child in front of the class 5-10 minutes before class is over. **We are not responsible for children left alone.**

### NOTICES AND MESSAGES

Important School notices and schedule, including changes, are posted on the School's bulletin boards and website. School office hours are 4PM-9PM, Monday-Friday, Sunday 10-5 P.M. It is the responsibility of each student/parent to check the boards before and after each class. Please consult school's bulletin board and website for school closing during the holidays.

### NONDISCRIMINATION POLICY

Brighton Ballet Theatre admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the School. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and other school-administered programs.

### PHOTO/VIDEO RELEASE POLICY

After careful consideration, I hereby irrevocably consent to and authorize the use and reproduction by Brighton Ballet Theater, or anyone authorized by you, of any and all videos/photographs which have been taken of me/my child, negative or positive, for any purpose whatsoever, without further compensation to me. All videos, negatives and positive, together with the prints shall constitute property of the Brighton Ballet Theatre CO, INC., Solely and completely.

Student's Name	Last Name	MI	First Name
	<input type="text"/>	<input type="text"/>	<input type="text"/>
Parent's Name	Last Name	MI	First Name
	<input type="text"/>	<input type="text"/>	<input type="text"/>

(Month/Day/Year)

Please sign this Application

X

Signature (Parent's if child is under 18 years old)

Date